

Please state any other wishes or comments

1. If you wish to be taken somewhere else (to another church, home town or country) for burial/cremation please state where and make sure financial provision is made for this in your will.
2. If you wish to leave something (property/money) as a Legacy or Bequest to St Mary's please make sure this is stated in your will. The correct form of words to use is on a separate sheet/page.
3. Please see the separate leaflet for current costings of a Funeral, Music and Committal of Cremated Remains in the Columbarium
4. It is very helpful for someone else to know where your will is kept. You can write that on this form so that the Parish Priest can help your family or executor to find it.
5. CREMATED REMAINS IN THE CHURCH'S COLUMBARIUM
 - a. Committals into the Columbarium take place at a convenient time after the Funeral when the necessary preparations have taken place, following on from a Mass of Requiem.
 - b. To book a Niche in advance it is necessary to pay in advance. Or you can leave the required amount in your will.
 - c. By Canon Law a Priest may not be present at a 'scattering of ashes'. Cremated remains should be interred (buried) in a Columbarium or, like a body, in the ground, preferably in an area where proper remembrance can be made. St Mary's has no provision for the burial of ashes in the ground.

My will is kept by.....

who can be contacted at.....

Tel. No..... OR

My will is kept at my home (state exactly where)

.....

Your Signature.....

Date.....

Please place this in a sealed envelope and give it to your Parish Priest to keep in the Church safe.
Please store a copy of your Funeral Arrangements with your will.



THE FUNERAL ARRANGEMENTS OF

.....

Your Name

.....

Date of Birth

OPTION 1. IF YOU ARE A REGULAR COMMUNICANT OF THE WORSHIPPING COMMUNITY

RECEPTION OF THE BODY INTO CHURCH, FUNERAL MASS, COMMENDATION IN CHURCH, COMMITTAL AT CEMETERY OR CREMATORIUM.

RECEPTION OF THE BODY

The reception of the body can take place either the evening before the funeral, or immediately before the start of the Funeral Mass. If it takes place the evening before, the service of the 'Reception of the Body' is followed by Evening Prayer (Vespers of the Dead), said by all present. Family, friends and parishioners can keep vigil in church for as long as desired.

FUNERAL MASS

At St Mary's it is usual for the Funeral Mass to be a traditional High Mass and for the full Choir to sing a setting of a Requiem (Fauré/Duruflé/Victoria etc. – see cost sheet). But it is possible to have a simpler, sung Mass with smaller choir or said Mass, if you prefer. The Mass will end with the Commendation in church and be followed by Committal in the Cemetery/Crematorium Chapel.

OPTION 2. IF YOU ARE A CHRISTIAN, BUT NOT A REGULAR COMMUNICANT

RECEPTION OF THE BODY INTO CHURCH, FUNERAL SERVICE WITHOUT HOLY COMMUNION, COMMENDATION IN CHURCH, COMMITTAL AT CEMETERY OR CREMATORIUM..

RECEPTION OF THE BODY

The reception of the body will take place immediately before the start of the Funeral Service.

FUNERAL SERVICE

A funeral service may follow the rite of the Book Of Common Prayer and consist of readings from scripture and prayers; if you wish hymns to be sung, an organists will be required (see costs sheet). It will end with the Commendation in church, followed by Committal in the Cemetery/Crematorium Chapel.

OPTION 3. SERVICE AT CEMETERY/CREMATORIUM ONLY

The entire funeral service (not a Mass) may take place in the Crematorium Chapel/Cemetery chapel

REQUIEM MASS AT A LATER DATE

A Requiem Mass may be held at a later date at the discretion of the Parish Priest, and by agreement with my family, friends and fellow parishioners (usually, on the first anniversary of death).

Please feel free to discuss the funeral arrangements you would like with the Parish Priest before completing this form.

RECEPTION OF THE BODY *(Please indicate as appropriate)*

I wish my body to be received into church the evening before the funeral.....

Hymns: 1.....2.....

I wish my body to be received at the start of the service.....

MAIN FUNERAL SERVICE *(Please indicate as appropriate)*

High Mass.....Sung Mass.....

Said Mass.....Service without Holy Communion.....

For High Mass, indicate Requiem Mass Setting:.....

READINGS FROM HOLY SCRIPTURE

1.....

Gospel reading.....

HYMNS

1.....

2.....

CREMATED REMAINS *See Notes overleaf.*

(Please delete as appropriate)

I wish my cremated remains to be kept in the Columbarium of St Mary's Church, Bourne St and have already purchased a niche/provided adequate funds in my estate for this to be done. This is stated in my will.

I wish my cremated remains to be interred at.....

REMEMBRANCE AT MASS

(Please delete if inappropriate)

I wish to be remembered at St Mary's on the anniversary of my death and at the annual Requiem Mass for ALL SOULS on 2nd November.

Wording for Legacies

Below is the wording to be used in your will if you wish to make a legacy to a church:

1. leaving a percentage of the estate to the parish

“I giveper cent

of my residuary estate to the Parochial Church Council of

the parish of.....

in the Diocese of London free of duty to be applied as to both capital and income by them for such purposes specified in Section 5 of the Parochial Church Councils (Powers) Measure 1956 as are charitable and I declare that the receipt of the PCC treasurer or other proper officer of the Council shall be a sufficient discharge to my Trustees”

2. leaving a fixed sum

“I give to the Parochial Church Council of the parish of

.....

in the Diocese of London the sum of £.....

free of duty to be applied as to both capital and income by them for such purposes specified in Section 5 of the Parochial Church Councils (Powers) Measure 1956 as are charitable and I declare that the receipt of the PCC treasurer or other proper officer of the Council shall be a sufficient discharge to my Trustees”

FUNERAL COSTS in 2011

Please note that all the costs set out below are the current costs, and are liable to increase; please ensure that your will makes adequate provision to cover the level of costs at the time of your death

STATUTORY COSTS OF SERVICE

*Please see the Table of Parochial Fees in the Church porch
e.g. in 2011 a Funeral in church followed by Cremation* £102

SERVICE SHEETS £2 per copy

MUSIC COSTS for a full Sung Requiem

Music Director £200

Organist £150

Singers x8 @ £95 each £760

Instrumentalists @ £95 each

VERGER £50

COLUMBARIUM

Niche for 50 years £1200

Engraving (approximate) £150

Committal / Interment of Cremated remains £116